

Poster Session Specifications

Authors must register for the conference before submitting an abstract. Upon registration, poster presenters will receive an e-mail confirming their poster presentation and assigned poster number assignment. The poster number assigned, author name and email, and the abstract submission document will be submitted via email to **ENTER EMAIL ADDRESS OF RECIPIENT** by **ENTER DUE DATE**. Abstracts may be revised up until the abstract submission deadline date. Final abstracts will be printed as submitted in the conference Program. Changes to abstracts will not be accepted after publication and therefore should be carefully written and edited prior to submission.

Abstract specifications:

- All documents must be submitted as a Word Document (.doc) or Rich Text Form (.rtf). Adobe PDF Files (.pdf) will not be accepted.
- The abstract title should be in **UPPER CASE BOLD**. Do not use subtitles (e.g., Methods, Results) in the abstract body.
- Author(s)' complete first and last name(s) should be listed in Title Case. The name of the presenting author should be Underlined. If an author appears on more than one abstract the name should be listed the same way on all. Do not list credentials, degrees, academic title(s).
- Include departments, division, institutional affiliation(s), city and state (postal abbreviations) or country of origin of work. Do not include street address and zip code. Affiliation(s) should be listed in *Title Case italic*.

Poster board specifications:

- Posters will be displayed on 4-foot-high by 8-foot-wide double sided galvanized metal display boards
- Magnets for attaching posters are provided the event day
- 4 posters per board (2 each side) maximum
- Posters will be limited to 3 feet (91 cm) high x 4 feet (121 cm) wide. Each poster will be assigned a number in advance so that you will know where to place your poster.
- Poster numbers supplied by the NMR Day coordinator will be in the upper corner of each poster board, and this number corresponds with the number assigned to each poster in the technical program.
- No audio/visual equipment will be allowed for poster presentations.
- Authors must remain with their posters for the duration of their scheduled session as indicated in the technical program.

