Native Intelligence, Inc.

- Name: K Rudolph, CISSP
- Organization: Native Intelligence, Inc.
- Email: kaie@nativeintelligence.com
- Type if entry: Trinket
- Title of Entry: Motivational Memo Pads

Description of Entry: Set of 12 security awareness memo pads (6 for good behaviors and 6 for behaviors that need improvement). Pads are 5.5 inches x 4.25 inches with 25 sheets per pad of one design. Memos can be left on desks as security staff wander through the work area (e.g., at lunch time or after hours) checking for compliance with security policies.
Native Intelligence, Inc.

WHILE YOU WERE OUT

From ____________________________
Of ______________________________
Phone __________________________
E-mail __________________________

☐ Came By ☐ Wants to See You

Message: __________________________________________________________________________

You remembered to log off your computer before leaving.
WELL DONE!!!

Signed __________________________________________

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SECURITY MEMO

From ____________________________
Of ______________________________
Phone __________________________
E-mail __________________________

☐ Came By ☐ Wants to See You

Message: __________________________________________________________________________

Next time, log off your computer before leaving!

Signed __________________________________________

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SECURITY MEMO

To ______________________ URGENT Date __________ Time ________ AM PM

From ______________________
Of ______________________
Phone ______________________
E-mail ______________________

☐ Came By ☐ Wants to See You

Message: ____________
You left your workstation
with a “clear desk”

WELL DONE!!!

Signed ______________________

© 2006 NativeIntelligence.com

SECURITY MEMO

To ______________________ URGENT Date __________ Time ________ AM PM

From ______________________
Of ______________________
Phone ______________________
E-mail ______________________

☐ Came By ☐ Wants to See You

Message: ____________
Next time, when leaving
your workstation,
leave a “clear desk”

Signed ______________________

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SECURITY MEMO

To: ____________________________  URGENT
Date: ____________ Time: _______  AM  PM

From: ____________________________
Of: ______________________________
Phone: __________________________
E-mail: __________________________

☐ Came By  ☐ Wants to See You

Message: ________
- You challenged an unknown _______ person in your area.
- WELL DONE !!!

Signed: ________________________
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SECURITY MEMO

To: ____________________________  URGENT
Date: ____________ Time: _______  AM  PM

From: ____________________________
Of: ______________________________
Phone: __________________________
E-mail: __________________________

☐ Came By  ☐ Wants to See You

Message: ________
- Next time, challenge an unknown person in your area
- or notify security.

Signed: ________________________
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Native Intelligence, Inc.

SECURITY MEMO

To __________________________  URGENT
Date __________________________ Time ________ AM PM

From __________________________
Of __________________________
Phone __________________________
E-mail __________________________
☐ Came By    ☐ Wants to See You

Message:______
______ Thanks for reporting a
______ security incident.
______ WELL DONE!!

Signed __________________________
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SECURITY MEMO

To __________________________  URGENT
Date __________________________ Time ________ AM PM

From __________________________
Of __________________________
Phone __________________________
E-mail __________________________
☐ Came By    ☐ Wants to See You

Message:______
______ Next time, report all
______ security incidents.
______

Signed __________________________
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*On these pads, for federal clients, “confidential” is changed to “sensitive.”